

Summer Student Computing FAQ

1. Who can create a Computer Account for me?

Once your registration with HR has been completed you should contact your **computing group administrator** who will give you access to the resources you need.

Your supervisor or colleague(s) should be able to tell you who this administrator is and which computer group you belong to.

If they do not know, they can easily find out via **CRA (Computing Resources Administration)** at <http://cra.cern.ch> by going to: End User Options then Group Admins. The **group code** is the **2 letter code** which is linked to a list of administrators.

N.B. If you have problems contacting your computing group administrator then please call the **Service Desk on Tel: 78888**.

2. What do I do next? How do I validate my account?

You **must** login to your account with the password given to you by your computing group administrator and **validate your account within 3 days** of your account being created. To do this you need to:

- Go to: <http://cern.ch/cernaccount> and select "New users:Security Training and Computing Rules".
- Follow the computer security course online: <http://sir.cern.ch>.
- Change your password **immediately** via the cernaccount link above.

3. What are the computing security rules? Do they affect me?

As soon as you have completed the online computer security course and signed the computing rules, **you are bound by them**.

All users of CERN's resources are bound by these rules and a violation of the rules is considered to be **serious professional misconduct**: <http://cern.ch/computingrules>.

You should be aware that CERN resources are monitored and **abuse is not tolerated** – in particular if the abuse has a negative impact on CERN's infrastructure or violates agreements with third parties.

If you need help: <http://cern.ch/it-dep/need-help/>.

4. What is the EDH authorization password? Do I need one?

At CERN, most administrative formalities are processed via the **EDH (Electronic Document Handling)** system. The CERN account you have just received gives you access to this system.

A number of these transactions require a type of 'electronic signature', known as an 'EDH authorization password'. This is different from your account password and is used **only** in the EDH context to authorize certain documents. **Your computing group administrator can/should provide you with this password.**

5. I would like to use my personal laptop at CERN. Do I need to register it?

Yes: you need to **register** the name of your computer in the network database at: <http://cern.ch/register> via the **Portable Computer registration** form.

You may also need to **configure the socket** in your office as a portable outlet at: <http://cern.ch/register> via the **Connect Portable Outlet** form.

You can also register a laptop as a **visitor** for a period of **up to 3 weeks** until you are a 'known' person at CERN.

See: <http://cern.ch/it-dep/gencomputing/VisitorPortables.asp>.

6. I would like to download applications I need for my work on my laptop while at CERN. Can I do this? How?

CERN licenses software for CERN staff and visitors to use **at CERN**. Most of CERN licences can be used by CERN staff on laptops. See: <http://cern.ch/it-dep/computingaccess/CERN-LicensedSoftware.asp> plus <http://cern.ch/cmfi/Help/?kbid=001001> for Windows or <http://cern.ch/linux/> for Linux.

7. What are my obligations concerning licensed software when I leave CERN?

People who add licensed software while at CERN are **morally bound and legally obliged to remove it when they leave CERN**. See also: <http://cern.ch/it-dep/computingaccess/CERN-LicensedSoftware.asp>.

If you need help: <http://cern.ch/it-dep/need-help/>.